

## Sustainability Policy

### Policy Context

The KLM Partnership, Chartered Surveyors, is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to KLM's professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients do the same.

### Our Commitment

Our Sustainability Policy is based upon the following principles:

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices.
- To monitor, review and to strive to improve our sustainability performance.

### Practical Steps

In order to put these commitments into practice we will:

#### Travel and Meetings

- Walk, cycle and/or use public transport to attend meetings, site visits etc, apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Share transport if possible
- Replace cars with more efficient models as they become due for replacement
- Avoid or reduce physically travelling to meetings etc where alternatives are available and practical, such as using teleconferencing or video conferencing, and efficient timing of meetings to avoid multiple trips

#### Purchase of equipment and consumption of resources

- Minimise our use of paper and other office consumables, for example by double-sided all paper used, and identifying opportunities to reduce waste.
- Issue documents electronically wherever possible
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer supplies and redundant equipment.
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.
- Seek to purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes.

- Ensure that timber furniture, and any other timber products, are recycled or from well-managed, sustainable sources and are Forest Stewardship Council (FSC) certified.
- Purchase fair-trade and/or organic beverages.

**Working Practice and Advice to Clients**

- Undertake voluntary work with the local community and / or environmental organisations and make donations to seek to offset carbon emissions from our activities.
- Ensure that all Partners and members of staff, and any sub-consultants that we employ take account of sustainability issues in their advice to clients.

Signed ..... *W. Sate* ..... Date *18/7/11* .....

Chairman